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**EMMANUEL UNITED CHURCH**  
**REQUISITION FOR PAYMENT**

(including reimbursement for expenditures over the Petty Cash limit of \$25)

Date \_\_\_\_\_

Amount \$ \_\_\_\_\_

Name and Address of Payee \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committee or Seg. Fund \_\_\_\_\_

Budgeted Activity \_\_\_\_\_

Property to be added to EUC inventory.

Confirmed that this requisition is for payment of goods or services received and used in carrying out the above activity and was fully provided for in the budget.

\_\_\_\_\_  
Signature

|               |
|---------------|
| NO. _____     |
| DATE _____    |
| INITIAL _____ |

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